U.S. ARMY AVIATION CENTER
FORT RUCKER, ALABAMA 36362-5000
"Our Mission is Warfighting!"

ISSUE 2-04 RETIREMENT SERVICES BULLETIN SPRING 2004

This is an official functional bulletin published semi-annually under the authority of AR 600-8-7 by the Retirement Services Office, Directorate of Human Resources, Fort Rucker, Alabama, as a service to Army retirees and their family/survivors residing within the geographical jurisdiction of the installation. Official information contained herein is valid until changed or superseded in a later issue of the Bulletin or other official publications. Editorial comments are not necessarily those of the Command or the U.S. Army.

Fort Rucker Retiree Council Co-Chairmen Column
COL (R) William E. Crouch & CSM (R) Charles Frye

Spring Bulletin Article

Another year has passed and it is time for the readers to begin thinking about attending Retiree Appreciation Day at Fort Rucker. The RAD is scheduled for 29 and 30 October this year. The Retirement Services Office, Lyster Army Hospital and the Retiree Council are busy planning activities for these days. The highlight of the activities is the Health Fair held at Lyster on Friday. Things sure have changed over the years as we look forward to getting the flu vaccine on the 29th. Remember when getting all those shots years ago was anything but a "looked forward to" experience.

Door prizes will be given out on each day; Saturday will have that old favorite "SOS" for breakfast. Speakers from the Army Retirement Services Office at Headquarters, DA and the Military Officers Association of America will brief us on current issues. A panel of local experts will answer your questions on Saturday. So please stay for lunch and visit the many activities on post during the afternoon.

The Survivor Benefit Plan or SBP as we know it will be one of the issues being debated during the House and Senate Conference to iron out differences in the two versions. The House version would phase out the offset at age 62 over a four year period ending in 2008. The Senate version would phase out the offset over ten years which end in 2014. It is reported that more than 1,000 WWII and Korea service members are dying each month. Someone else can do the math but it is obvious that the longer this offset endures the less it will cost the government. Bottom line: keep the messages flowing to your Congressional representatives.

We have some new members on the Council: CDR James E. Cobb, USN (Ret), CSM William Jolley, USA (Ret), 1SG Jackie D. Ray and SSG Fred Spiker, USA (Ret). These and the other members of the Retiree Council look forward to seeing you on 29 October.

William E. Crouch Jr.	**Charles E. Frye**
COL., US Army (Retired)	**CSM, US Army (Retired)**
Acting Co-Chairman	**Co-Chairman**

<u>CG'S challenge match</u>

CG'S challenge match will be on 24 September 2004 and 29 October 2004 three person team 1300 shotgun start, prizes awarded.

Retirement Services Officer's Message

Will A. Newman

It's about that time again, you and your family are cordially invited to the 2004 Retiree Appreciation Days which will be held Friday 29 October 2004 and Saturday 30 October 2004. As a small token of our appreciation for the tireless efforts and faithful service rendered, we have designed a program with you in mind. Please join us. Your attendance at this year's military Retiree Appreciation Days will make this event a true success and ensure continuance for the future. I am looking forward to serving you with any assistance you may need.

The RAD will feature informative speakers and representatives of several organizations to update us on issues affecting retirees so make plans to be there on 29-30 October 2004.

****Update. I receive several change of address requests with the new address and the SSN is not provided. How ever, it is necessary to provide the retiree SSN for me to make the necessary change of address within the system. If you have questions or need assistance with retiree issues, the Ft. Rucker RSO number is (334) 255-9739, or (800) 240-9373, and e-mail is retirees@rucker.army.mil. Let us hear from you.**

FORT RUCKER RETIREE APPRECIATION DAYS, 29-30 OCTBER 2004
BE INFORMED, BE THERE!
MARK YOUR CALENDARS!!
RETIREE APPRECIATION DAYS 29-30 OCTOBER 2004!!

Information in this area has been redacted due to Privacy Act Restrictions

FUNERAL HONORS

Ft. Rucker supplies an Honors Team for deceased active duty, retirees, POWs, Medal of Honor recipients, and honorably discharged veterans. Funeral Honors must be requested no later than 24 hours prior to the funeral service to allow time for Honors Team notification, preparation, and travel. To request Funeral Honors, inform your funeral director or call the Fort Rucker Casualty Operations at (334)255-9081/9311 or (800)661-1407. Verification of service for veterans must be provided; usually a DD Form 214 or similar discharge document showing honorable service. Retiree's service can be verified by the Casualty Office.

CASUALTY REPORTING PROCEDURES

Retiree deaths should be reported to DFAS by calling 1-800-269-5170. Please be prepared to provide the retiree's name, Social Security Number and date of death along with contact information for the retiree's designated beneficiary or next of kin. Upon receipt of the casualty report, a DFAS representative will enter all information to initiate casualty processing.

Armed Forces Retirement Home

There are two Armed Force Retirement Homes, One is located in Washington, DC phone number 1-800-422-9988, and the other one located in Gulfport, MS, 1-800-332-3527.

ID CARD AND DEERS UPDATE PROCEDURES

When it is time for a family member to renew an ID Card, one of the following must be done:

1. The sponsor comes in with the family member to sign the application.
2. The sponsor comes in before the family member, completes and signs the paperwork. The family member can then come in any time within 90 days to renew the ID Card.
3. The family member can renew the ID Card without the sponsor's signature if that family member has a valid Power of Attorney authorizing them to sign for the sponsor.

RESPONSIBLILITY

Sponsors are responsible for ensuring their DEERS record remains up-to-date. Events such as divorce, children's marriage, children joining the service, etc., affect the eligibility of benefits of these family members. Failure to update DEERS records could result in the sponsor being held responsible for medical claims filed for unauthorized family members.

The ID Card Workcenter is located in the Soldier Service Center, Building 5700, Room 160. Telephone numbers are (334)255-1857/2437/9040. Hours of operation are 7:30 A.M. – 4:00P.M., Mon – Fri.

LOCATE THE ID CARD OFFICE NEAREST YOU

For those of you not living close to a military installation, you can locate the ID Card/DEERS office closest to you by going on-line at www.dmdc.osd.mil/rsl/. You can enter town, state, or zip code and find the nearest location with street, city, and phone number. There might be a National Guard/Reserve site close to you for ID Card issue and DEERS updates.

RETIREMENT SERVICES OFFICE TOLL FREE NUMBER

To better serve the retiree community, the Fort Rucker Retirement Services Office has a toll free telephone number. The number is (800) 240-9373. This number is for outside our calling area only. Our local number is (334)255-9739. When calling, be sure to have the full name of the retiree and spouse as well as SSNs, address, and a telephone number for the RSO to contact the caller. We cannot transfer your call to other numbers on Ft. Rucker from the 800 number.

UPDATING YOUR ADDRESS AND BENEFICIARIES

To ensure proper receipt of tax documents, retiree account statements (RAS) and the latest retiree informational releases, it is important to keep mailing address current.

MWR

Silver Wings Golf Course will offer all retirees the following special on Friday 29 & 30 and Oct 04 Saturday: 18 hole green fee with cart and special lunch for $22 per person. Recommend they contact the pro shop at 598-2449 for tee reservations, and tell them they are a retiree.

The National Personnel Records Center

FYI. The National Personnel Records Center has provided the following website for veterans to access their DD-214 online: <http://vetrecs.archives.gov>. This may be particularly helpful when a veteran needs a copy of his DD-214 for employment purposes. Please see the details below.

NPRC initiates online records request procedures

The National Personnel Records Center is working to make it easier for veterans with computers and Internet access to obtain copies of documents from their military files. Military veterans and the next of kin of deceased former military members may now use a new online military personnel records system to request documents. Other individuals with a need for documents must still complete the Standard Form 180 which can be downloaded from the online web site. The new web-based application was designed to provide better service on these requests by eliminating the records center's mailroom processing time. Also, because the requester will be asked to supply all information essential for NPRC to process the request, delays that normally occur when NPRC has to ask veterans for additional information will be minimized. Veterans and next of kin may access this application at <<<http://vetrecs.archives.gov>>>. Please note there is no requirement to type "www" in front of the web address

Commissary

The Ft Rucker Commissary will be having a CASE LOT SALE on 17 and 18 Sep 04. Plenty of items will be available.

TRICARE HEALTH, DENTAL CONTACT INFORMATION

Retirees in Alabama, Mississippi, and the Florida Panhandle (TRICARE Region 4, Gulfsouth), can contact TRICARE at (800) 444-5445. The Retiree Dental Plan toll free number is (888) 838-8737.

DD-214 PROTECTION UPDATE

In the last session of the Alabama Legislature a bill was passed that provides privacy protection for DD-214's that are on file with Alabama Courts. The bill that was passed did not include the Air Force or Coast Guard. The version of the bill your Chapter helped draft did include a revision to the old law (which also excluded the USAF and USCG) to include those services. As a result of the omission

NEWS FROM AKO - "PUSH-TO-TALK" FEATURE

AKO is offering you a fast, easy, and secure way to get your questions answered and problems solved from the Web. If you have questions or problems using AKO, go to https://www.us.army.mil, select the "AKO Help" link, and on the next page select the "Contact Us" link. Additionally, this feature can be accessed by any of the "AKO Help" links within the portal. The "Contact Us" button offers a "Push-to-Talk" service that allows you to enter a phone number *"Talk by Phone"* or use your PC *"Talk by Computer"* to speak with an AKO expert right from the Website. *Note: The "Talk by Phone" option is only for AKO Users calling from the US or Canada. All International users must use the "Talk by Computer" option.* Once you click the "Contact Us" button you'll have a choice to speak using a telephone or by using your PC's microphone and speakers. It requires no special equipment or technology to use and best of all it is FAST and FREE. Look for the "Contact Us" button on AKO to speak with an expert right from the web.

JOIN US FOR FUN, FOOD, AND GREAT DOOR PRIZES AT THE 2004 RAD!!

ICE - INTERACTIVE CUSTOMER EVALUATION

Fort Rucker has found yet another way to improve customer service. A web-based customer feedback system, called ICE, has been set up so that you can rate any facility in the comfort and privacy of your own home. All you have to do is go to www.ice.disa.mil, enter Fort Rucker, click on the category that best describes the service you would like to rate, then fill out the comment card on the facility of your choosing. It's that easy! Your responses will help us serve you better. We look forward to hearing from you soon!

FORT RUCKER INFORMATION, TICKETS AND RESERVATIONS OFFICE

The Fort Rucker Information, Tickets and Reservation Office invites you to join us on the remainder of our tours planned for 2004. All of our land trips are on a chartered motorcoach so that you can travel in comfort and leave the driving to us! Our tours are open to all active and retired military, their family members, and guests -- so bring along a friend. The following tours have been planned for this year; prices and detailed information about the tours are available through our office upon request. It's never too early to plan!

Disney World at Thanksgiving	**November 25-28**
Nashville Country Christmas	**December 7-9**
Inside Passage Alaska Cruise	**Coming in late May 2005**

The ITR Office sells discounted tickets to such destinations as Disney World, Sea World, Universal Studios, Busch Gardens, Six Flags Over Georgia, Dollywood, the Alabama Space and Rocket Center, and a variety of dinner shows in the Central Florida area. We are now carrying some of the shows in Branson as well. A ticket rate sheet will be sent on request. ITR can also assist you in obtaining hotel reservations nationwide plus information about reservations at Shades of Green. ITR also has information on the Armed Forces Vacation Club through which you can make reservations at condominiums throughout the world for the great price of $249 for seven nights.

The ITR Office is located in the Soldier Service Center, Bldg 5700, Room 130. Office hours are from 9 am to 5 pm Monday through Friday; the office is closed for lunch from 1-2 pm. Call (334) 255-2997 for more information concerning tours, tickets, or reservations; write to ITR at P.O. Box 620189, Fort Rucker, AL 36362 or e-mail LindsayH@rucker.army.mil. Let us put you on our mailing list (both snail and e-mail); so you'll be the first to find out about our tours!

FT. RUCKER DAYS OF NO SCHEDULED ACTIVITY (DONSA)

(Training Holidays for us older soldiers)

Ft. Rucker observes DONSAs in conjunction with several federal holidays. You're likely to find the activity you want to visit is closed on these days. Here is a list of the scheduled DONSAs for the Fiscal Year 2005. Please plan your visits around these days. 26 Nov 04 (Friday after Thanksgiving), 23 Dec 04 (Christmas Eve), 30 Dec 04 (New year's Eve); 28 May 04 (Friday before Memorial Day); 02 Jul 04 (Monday after Independence Day); and 03 Sep 04 (Friday before Labor Day)

LOCAL HOTELS IN FORT RUCKER AREAS FROM PHONE BOOK

Army Lodging Ft. Rucker, AL 334-598-5216
Ozark Motel Hwy 231 N Ozark, AL 334-774-9335
Econo Lodge 444 N Daleville, AL 334-598-6304
Ramada Inn 630 Glover Ave Enterprise, AL 334-347-6262
Green House Inn Daleville, AL 334-598-1475

DEADLINE NEARS FOR CERTAIN WIDOWS TO HAVE DIC RESTORED (HELP SPREAD THE WORD!!)

Widows or widowers of any age who lost benefits under VA's Dependency and Indemnity Compensation (DIC) program because of remarriage are eligible for reinstatement of monthly DIC payments if their subsequent marriage ends. Surviving spouses who were receiving DIC and remarried before Dec. 16, 2003 and after their 57th birthdays have until Dec. 15, 2004 in which to apply to have the DIC restored.

Call the VA at 1-800-827-1000 or go to http://www.va.gov/ for information

NEW COMBAT-RELATED SPECIAL COMPENSATION (CRSC) APPLICATION AVAILABLE

Certain disabled military retirees may be eligible for Combat-Related Special Compensation (CRSC) enacted by Congress in the Fiscal Year 2003 Defense Authorization Act and modified in the FY 2004 Defense Authorization Act. The new application is available at http://www.dod.mil/prhome/docs/DD2860T.pdf

To be eligible, the military retiree must have at least 20 years of qualifying service (Reserve retirees must be age 60 or older and eligible to receive retired pay) and a Department of Veterans Affairs (VA) disability rating of 10 percent or higher for illnesses or injuries attributed to combat situations, combat-oriented training, hazardous duty, or instrumentality of war.

CRSC is not granted automatically. Retirees who believe they are eligible must apply for the benefit. CRSC payments will equal the amount of VA compensation received for combat-related disabilities described previously minus any additional compensation received for dependents.

The Army has created a new homepage to give you all the details about CRSC. Visit it at http://www.crsc.army.mil/

CONCURRENT RETIREMENT AND DISABILITY PAYMENTS (CRDP)

Military retirees rated at least 50 percent disabled by the Department of Veterans Affairs (VA) will be receiving both retired pay and VA disability compensation as the VA disability offset of retired pay is phased out over the next 10 years. The offset, which reduces retired pay by the VA disability payment amount, will continue for those whose VA disability rating is less than 50 percent.

The Fiscal Year 04 National Defense Authorization Act (Public Law 108-136, Sections 641-2) authorized this change, referred to as Concurrent Retirement and Disability Payments (CRDP).

The 10-year phase-in of CRDP will be implemented as follows:

- **In 2004, first-year additional retired pay amounts will be paid, ranging from $100-$750 a month, based on the retiree's VA disability rating of 50-100%. (Note: CRDP cannot be greater than the retiree's gross retired pay.)**
- **In each year from 2005-2013 ("transition years"), an additional percentage of retired pay will be restored.**
- **Eligible retirees reach full concurrent receipt in January 2014.**

(Note: The Senate and the House are each working on their own versions of the National Defense Authorization Act. The Senate version does away with the phase-in period for CRDP for certain retirees; however, the House version does not. A joint Senate/House conference will discuss this and any other points on which the Senate and House versions disagree to create one National Defense Authorization Act which will be sent to the President for signature later this year. We will provide updates as they become available)

CRDP or CRSC?

While some retirees may be eligible for both CRDP and CRSC, they may not receive both CRDP and CRSC at the same time. If you're eligible for both (and have been approved for CRSC), the Defense Finance and Accounting Service's (DFAS) Cleveland Center is currently paying whichever benefit has the higher dollar entitlement. If DFAS (http://www.dfas.mil/) announces any other options for retirees in this situation, we will announce it at this site and in Army Echoes

SDVI Application Process Automated. ***(Source: Armed Forces News, 22 Jul)*** **The VA has expanded its online benefits applications to include Service Disabled Veterans Insurance (SDVI). The application can be accessed at VA's main Web page at www.va.gov or through the insurance Web pages at www.insurance.va.gov. To initiate the process through a secure Web site protecting users' privacy, eligible veterans should click on "Apply for SDVI Insurance Online Using Our Autoform Application." Once transmitted, applications are immediately processed, however, veterans who are uncomfortable submitting their application online may print it from the Web site and mail or fax it. SDVI is a VA program of life insurance that provides $10,000 of coverage to veterans who have received a service-connected disability rating for a new condition from VA within the past two years; were separated from service on or after April 25, 1951, under other than dishonorable conditions; and are in good health except for their service-connected conditions**

Corporate Communications

Anyone can help service members call home with the Army & Air Force Exchange Service's Gift Phone Card Program

DALLAS – Service members stationed anywhere in the world can call home anytime with donated minutes as a result of a new decision by the Department of Defense (DoD) that allows the Army & Air Force Exchange Service (AAFES) to sell Military Exchange Prepaid Phone Cards to anyone wishing to donate them to deployed troops.

Up until four weeks ago, mom, dad, aunts and uncles had no choice but to purchase and send domestic phone cards that were designed for calls between New York and Dallas, not Baghdad to Dallas. Cards are available at www.aafes.com.

"Sending a phone card to deployed troops reminds them that folks back home are thinking of them and really care," says AAFES' Commander Maj. Gen. Kathryn Frost.

The new 550-Unit Military Exchange Prepaid Phone Card, available for $39, provides up to 140 minutes of call time from remote and austere locations throughout Operations Iraqi and Enduring Freedom. Even though the face value of domestic cards may appear higher, phone cards sold by commercial retailers stateside provide fewer global minutes since they are designed for use only in the United States.

General Frost says one of the problems with the program is that so few people know about the initiative. The program is very different from any other initiative AAFES has embarked on. Up until now, AAFES has only been allowed to sell items to active or retired military.

The 550-Unit Military Exchange Prepaid Phone Card is available to anyone that wishes to make a donation to an individual service member or "any Soldier" at www.aafes.com (or call 800-527-2345).

As troops are being deployed to remote locations around the world, AAFES goes, too, supplying them with necessities that bring a touch of home. That is why AAFES proudly proclaims "We Go Where You Go!"

The Army & Air Force Exchange Service (AAFES) is a joint command of the U.S. Army and U.S. Air Force. General Frost became the first female commander of AAFES, which oversees stores known as base exchanges (BX) and post exchanges (PX) in every state and 35 countries.

30TH ANNUAL FORT RUCKER APPRECIATION DAYS
29-30 OCTOBER 2004

The Fort Rucker Commanding General, Retiree Council, and Retirement Services Office welcome you to the 30th annual Retiree Appreciation Days. Please use this agenda in making your selection prior to mailing in the pre-registration form.

29 October 2004 Retiree Health Fair to be Hosted by Lyster Army Community Hospital

Lyster Army Community Hospital will host the annual Retiree Health Fair on 29 October 2004 from 8:00 a.m. until 2:00 p.m. during the Retiree Appreciation Days at Fort Rucker, AL. As always, the Retiree Health Fair will afford you the opportunity to have screenings for your blood pressure, cholesterol, and cancer screenings. Their will be educational material and classes concentrating on The Health Status of Older Adults. Today we are living longer and have more conditions to learn to cope with than our parents did. Education on what causes these problems, prevention and how to treat these conditions will be the concentration of the educational material and classes. Topics will include, but not limited to, Healthy Nutrition, Depression and Dementia, Bone Health, Hormone Replacement Therapy and others. The Immunization Clinic will be providing the flu shot as well as the pneumonia vaccination. As a reminder, the pneumonia vaccination and tetanus vaccine require a written request from your physician. The parking lot on the east side of the hospital will be available for parking providing easier access to the hospital health fair area. It is the goal of the Lyster Army Community Hospital staff to provide you with information that will enhance your health and enable you to become more adept in dealing with any medical problems you may already encounter. We look forward to seeing each of you at the Retiree Health Fair on October 29, 2004!

REVIEW AND RETIREMENT CEREMONY: Ceremony will be held at 4:00 P.M. on Howze Field (formerly known as Center Parade Field), Novosel Street, across from the Post Headquarters. There will be reserved seating for retirees, family members, and their guests. Inclement weather location will be inside the Aviation Museum on Novosel Street.

COMMAND GROUP – RETIREE SOCIAL & DINNER: The Command Group Social and Dinner will be at the AVIATORS' LANDING immediately following the Review and Retirement Ceremony with a pay-as-you-go bar opening at 4:30 P.M. The Social and Dinner have been combined and is open to those who have registered and paid in advance for dinner. Come socialize with your fellow retirees and the command group. The dinner buffet will begin at 5:30 P.M. Please limit the buffet to one trip until all participants have a chance to eat. Be sure to get your tickets for the door prize drawings!

Dinner Buffet Menu: Baked Chicken, Roast Beef, Whipped Potatoes, Green Beans, Pumpkin Pie, Garden Salad, Rolls, Coffee, and Tea. COST IS $13.75 PER PERSON, IN ADVANCE.

October 30: ALL ACTIVITIES AT THE AVIATORS' LANDING

BREAKFAST BUFFET: 7:00 A.M. (advance reservations only). Cost is $8.35 per person

Breakfast Buffet Menu: Scrambled eggs, Creamed Beef (SOS), Ham, Sausage links, Hash Browns, Biscuits, Toast, Fruit Preserves, Coffee, and Orange Juice.

RAD GENERAL SESSION, 8:00 A.M. – 12:00 NOON: Guest Speakers COL(R) John W. Radke, Chief, Army Retirement Services Office, LTC(R) William Pierce, Deputy Director of Benefits Information Department (MOAA) and a speaker from DFAS Retired Pay. A panel consisting of Ft. Rucker staff, Veteran's Administration, and Social Security Office representatives will brief on retiree issues and answer questions. Drawings for door prizes will be held throughout the morning.

LUNCH BUFFET, 12 NOON (advance reservations only): Cost is $9.80 per person.

Lunch Buffet Menu: Baked & Fried Chicken, Meatloaf, Au Gratin Potatoes, Vegetable Medley, Banana Pudding, Garden Salad, Rolls, Coffee, and Tea.

MYPAY

My pay is a innovative, automated system that puts you in control of processing certain discretionary pay data items without using paper forms. MyPay saves time – MyPay eliminates the need to write letters of fill out forms by letting you make your own changes. Immediately with user-friendly technology. MyPay is convenient. You can access MyPay nearly 24 hours a day, 7 days a week to change or review your current information. MyPay is reliable – MyPay has the same procedural checks for accuracy as used in paper forms. In order to use MyPay, you need your Social Security Number (SSN) and MyPay Personal Identification Number (PIN). If you need a PIN: You should FAX or email a request for PIN with the following information to DFAS: Name, SSN, Copy of your government photo ID (if you do not have a government photo ID, you can send a copy of your driver's license or other photo ID), Daytime phone number and signature. My pay features view and print Retiree Account Statement, View and print tax statements (1099), Change federal and state withholding, Update bank account and EFT information, Manage financial allotments, Edit personal address information and Saving bonds.

Fax: 216-522-5800 or Send this information to: DFAS-Cleveland/PMCAA ATTN: MyPay 1240 East 9th Street Cleveland, Ohio 44199

The National Personnel Records Center

The National Personnel Records Center has provided the following website for veterans to access their DD-214 online: <http://vetrecs.archives.gov>. Request Copies of Military Personnel Records

To request information from your, or your relative's, military personnel records, you can use this system if you are a military veteran, or next of kin of a deceased, former member of the military. The next of kin can be any of the following: surviving spouse that has not remarried, father, mother, son, daughter, sister, or brother.

If you are not the veteran or next of kin, you must complete the Standard Form 180 (SF 180). You can obtain this form from Fax-on-Demand, or download it, then mail or fax it to the appropriate address on the form.

The SF 180 may be photocopied as needed. Please submit a separate request (either SF 180 or letter) for each individual whose records are being requested. You may submit more than one request per envelope or fax.

How to Initiate a Request for Military Personnel Records:

1. **Click on the "Request Military Records" button to start. This will launch a separate window.**
2. **Enter the required information in the system to create your customized request form. There are 4 steps that you need to navigate. The system will guide you through the steps and tell you exactly which step you are on.**
3. **Print, sign and date the signature verification area of your customized form. If you don't have a printer, have a pen and paper handy and we will guide you through the process. This is important because the Privacy Act of 1974 (5 U.S.C. 552a) requires that all requests for records and information be submitted in writing. Each request must be signed and dated by the veteran or next of kin.**
4. **Mail or fax your signature verfication form to us, and we will process your request. You must do this within the first 20 days of entering your request, or your request will be removed from our system. The address is National Personnel Records Center Military Personnel Records 9700 Page Avenue St Louis, MO 63132 fax number 314-801-9195**

REQUEST MILITARY RECORDS